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Green Bhutan Corporation Limited
(State Owned Enterprise)
Changzamtog, Thimphu



"Green is a way of life"

No. GBCL/ADM-01/2026/168

21st April 2026

Vacancy Announcement

The Management of GBCL is pleased to announce the following vacancy:

Sl. No	Post	GBCL Position Level	Location	Qualification/Experience	Slots
1	Civil Engineer	M4	PTDP, Phuntsholing till the completion of the project and after that at Head Office, Thimphu.	Bachelors of Degree in Civil Engineering from the RUB recognized College with two years working experience.	1

1. Position Title: Civil Engineer

2. Position level: M4

3. Nature of Service: Regular

4. Education Qualifications: Bachelors in Civil Engineering from the RUB recognized College with two years working experience.

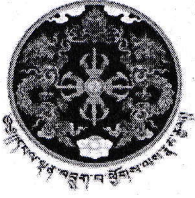
5. Remunerations: Gross Salary (M4) =Nu. 47,070/=

4. Documents Requirements:

- I. GBCL application form indicating clearly the post.
- II. Copies of:
 - a. GBCL Application form
 - b. Academic transcripts and Certificate (class XII and Degree)
 - c. Security Clearance Certificate (online)
 - d. Medical Fitness Certificate (valid)
 - e. Valid Citizenship Identity Card (CID), and
 - f. If employed, no objection letter.
 - g. 2 years and above Experience letter.
 - h. Any other relevant certificates.

Mobile No. [+975-17118406](tel:+975-17118406)/[77778406](tel:+975-17118406) . Email Us: gbcl2017@gmail.com

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Terms of Reference (TOR): Civil Engineer

A. Position Overview

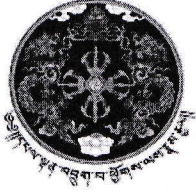
The Civil Engineer will be responsible for the conceptualization, design, planning, and supervision of landscape, construction, and greening projects undertaken by Green Bhutan Corporation Limited (GBCL). The role requires strong technical expertise in civil and landscape engineering, along with the ability to manage projects from inception through to completion while ensuring quality, efficiency, and compliance with standards.

B. Key Responsibilities

The Civil Engineer shall:

- Undertake analysis and design of engineering structures, including buildings, site developments, and infrastructure works related to landscape and greening projects.
- Prepare detailed structural drawings, technical specifications, and documentation for engineering and landscape infrastructure.
- Provide technical guidance and backstopping on civil and landscaping matters to regional offices and relevant sections.
- Monitor and supervise on-site construction activities to ensure compliance with design specifications, quality standards, and timelines, while maintaining proper documentation and records.
- Coordinate closely with clients and stakeholders on design, planning, and technical aspects of civil and landscape works.
- Conduct engineering feasibility studies during the planning and conceptualization phases of projects to ensure technical and economic viability.
- Carry out routine site visits to oversee construction progress, ensure quality assurance, and resolve technical issues related to civil and landscaping works.
- Prepare cost estimates, bills of quantities, and project budgets as required.
- Facilitate and coordinate with relevant authorities, including attending to audit requirements such as those of the Royal Audit Authority (RAA) for civil and landscaping works.
- Take full responsibility for addressing audit observations, queries, and memos within the assigned scope of work.
- Serve as a member of the tender committee and contribute to transparent and efficient procurement processes.
- Manage and support the tendering process for construction and landscaping works, including preparation of tender documents, evaluation, and contract administration.

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- Perform any other duties as assigned by management in line with organizational objectives.

C. Required Qualifications and Skills

Education:

- Bachelor's Degree in Civil Engineering or a related field.

Technical Competencies:

- Proficiency in design and drafting software such as AutoCAD, SketchUp, etc.
- Working knowledge of Geographic Information System (GIS) tools for spatial planning and analysis.
- Familiarity with Adobe Creative Suite for presentation and documentation purposes.
- Strong understanding of construction methodologies, material specifications, and quality control standards.
- Knowledge of landscaping design and planning software will be an added advantage.

Soft Skills:

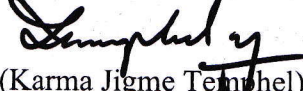
- Excellent communication and stakeholder coordination abilities.
- Strong project management, organizational, and teamwork skills.
- Ability to work under pressure and manage multiple projects simultaneously.

D. Application Details

Interested candidates who meet the above criteria are encouraged to apply.

- **Deadline:** 4th May 2026 (before 5:00 PM)
- **Submission:** Submit the GBCL Job Application Form to the HR Section, Changzamtog, Thimphu

For further inquiries, please contact **17807223** during office hours.


(Karma Jigme Tempel)
Chief Executive Officer

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